

**Basic Tax Worksheet for S-Corporations** Corp Name \_\_\_\_\_

Bank Routing Number \_\_\_\_\_ Bank Account Number \_\_\_\_\_

Did you get a PPP Loan? \_\_\_\_\_ How much? \_\_\_\_\_ Are you currently on Unemployment? \_\_\_\_\_

**INCOME**

Gross Receipts and Sales to date					\$0.00
<b>Additional Gross Receipts anticipated through 12/31</b>					\$0.00
Notes:					
<b>Total Income</b>					<b>\$0.00</b>

1/1/20 Corp Bank Balance \_\_\_\_\_ 12/31/20 Corp Bank Balance \_\_\_\_\_

1/1/20 Corp CC Balance \_\_\_\_\_ 12/31/20 Corp CC Balance \_\_\_\_\_

How much did you pay for Health insurance? \_\_\_\_\_ Was it Covered CA or Private? \_\_\_\_\_

Was it paid through a business CC or bank account? \_\_\_\_\_

Do you have an office in your rental home that is used Exclusively for business? \_\_\_\_\_

(If yes please fill out below; If you own your home leave this out for now)

What is the square footage of the entire house? \_\_\_\_\_ What is the square footage of the office? \_\_\_\_\_

Have you made or will you make a 2020 SEP retirement contribution? \_\_\_\_\_ How much? \_\_\_\_\_

**HOME EXPENSES:**

Rent						\$0.00
Utilities						\$0.00
Insurance						\$0.00
House Cleaning						\$0.00
<b>Total Home Expense</b>						<b>\$0.00</b>

**TRAVEL EXPENSES:**

Airfare						\$0.00
Lodging						\$0.00
Bus, Train and Taxi						\$0.00
Parking and Tolls						\$0.00
<b>Total Travel Expense</b>						<b>\$0.00</b>
<b>Travel Meals</b>						<b>\$0.00</b>



Advertising	\$0.00	
Bank/CC Fees	\$0.00	
Cable ( <i>if necessary for you industry</i> )	\$0.00	
Cell Phone ( <i>Business % use only</i> )	\$0.00	
Commissions and Fees	\$0.00	
Contract Labor ( <i>1099 independent contractors</i> )	\$0.00	
Computer/Internet	\$0.00	
Dues & Subscriptions	\$0.00	
Gifts	\$0.00	
Interest ( <i>Business Credit cards and other business loans</i> )	\$0.00	
Insurance ( <i>other than health or car</i> )	\$0.00	
Internet & Cable	\$0.00	
Legal and Professional Fees	\$0.00	
License/Permits	\$0.00	
Meals ( <i>include 100% of total expense</i> )	\$0.00	
Office Supplies	\$0.00	
Postage	\$0.00	
Professional Continuing Education	\$0.00	
Rent ( <i>Include office, studio space, etc. outside of home</i> )	\$0.00	
Rentals	\$0.00	
Repairs and Maintenance	\$0.00	
Research & Reference	\$0.00	
Supplies ( <i>other than office</i> )	\$0.00	
Taxes and Licenses	\$0.00	
Office Utilities	\$0.00	
Other: (please fill in)	\$0.00	
Other: (please fill in)	\$0.00	
Other: (please fill in)	\$0.00	
Other: (please fill in)	\$0.00	
Other: (please fill in)	\$0.00	
<b>Total Expenses</b>	<b>\$0.00</b>	

